



Tutorial

Create a New Custodian



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Create a New Custodian

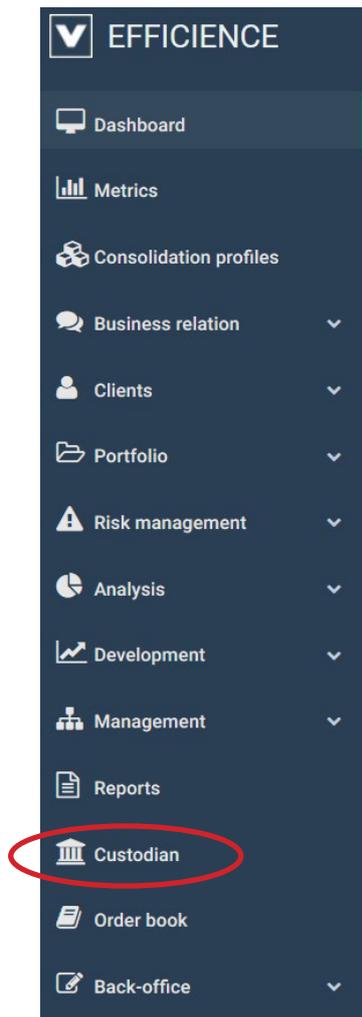
This tutorial is necessary to add new custodian to Efficiency. When creating a portfolio, you will be asked to select a custodian, so you have to make sure that you have already added the custodian first, before creating the portfolio.

New Custodian Creation - Overview:

1. Check that the custodian you want to create doesn't already exist.
2. If it is not the case, add a new custodian through the "Custodian" menu.

New Custodian Creation - Details:

1. On the main menu (on the left), click on "Custodian".



2. Then click on "New" at the top right of the list.



3. Fill in the different fields required and suiting your needs. Make sure that the status is "Active" and press "Save".

The screenshot shows the 'Custodian' form with the 'General information' tab selected. The form contains the following fields:

- Custodian short name *
- Custodian long name *
- Country *
- Swift
- Feed name
- Automatic feed present
- Path to the feed files
- Number of digits for the technicalId (0)
- Legal address
- Phone number
- Fax number
- Parent company
- Prices quality
- Currency
- Status * (Set to 'Actif', highlighted with a red warning triangle)
- Comment about the technicalId

Buttons for 'Cancel' and 'Save' are visible at the bottom right.