



Tutorial

Create a Non-Bankable Asset



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Create a Non-Bankable Asset

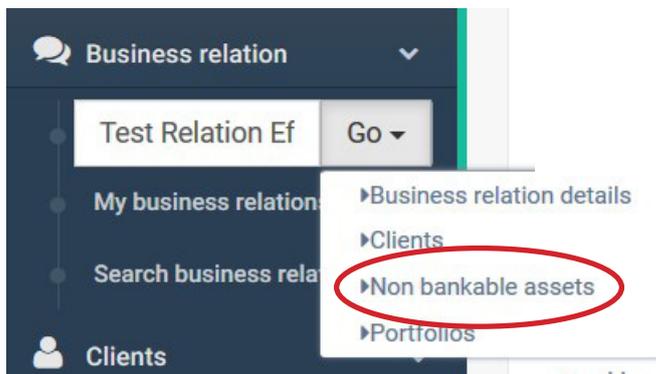
In Efficiency, we handle Non-Bankable Assets at the business relation level. Once the asset is created in the business relation, the asset can be shared between the multiple clients available in this business relation.

Non-Bankable Asset Creation - Overview:

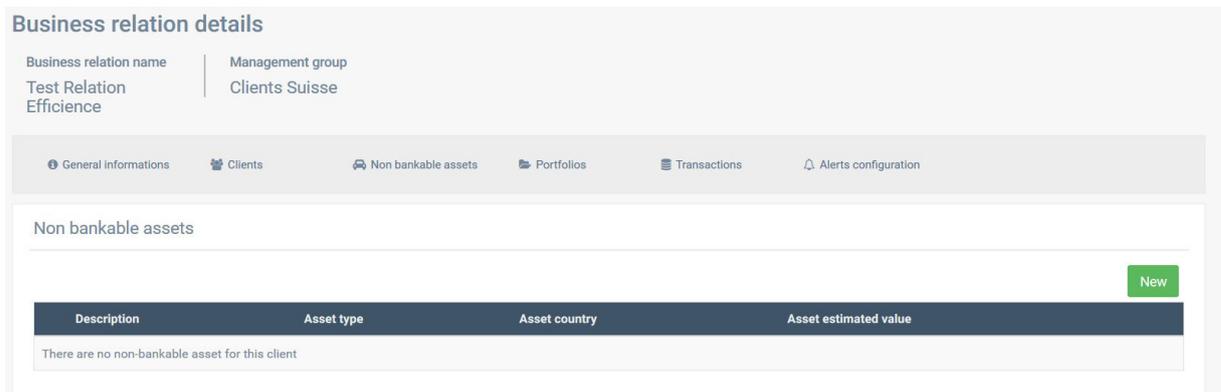
1. Create a non-bankable asset in the "Business Relation".
Add / Edit new asset type through "Administration".
2. Link it to a client.

Non-Bankable Asset Creation - Details:

1. Create a non-bankable asset in the "Business Relation".
On the left menu, click on "Business Relation", and search for your business relation.
2. Select "Non-Bankable Asset" in the drop-down menu, which appears on the "Go" button.



3. Now you are in the non-bankable asset list of your business relation. Click on "New" on the top right of the list.



4. If you haven't defined any "Asset Type" yet, you will have to do it now. Please refer yourself to "Add / Edit Asset type" which is on step 12 of this tutorial.
If you have, please go directly to the next step.
5. Fill in the required fields of the form and click on "Save".

The screenshot shows a web form titled "Non bankable asset" with a close button (x) in the top right corner. The form is in the "Details" tab and contains the following fields:

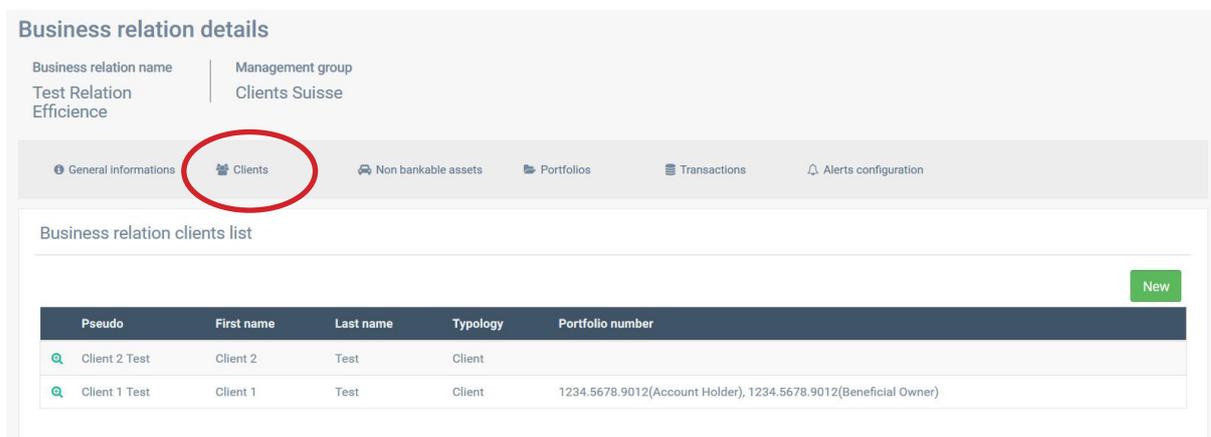
- Asset type * (dropdown menu)
- Description * (text input)
- Acquisition date * (calendar icon and date input)
- Asset country * (dropdown menu)
- Buy price * (text input with value 0.00)
- Currency * (dropdown menu)
- Strategy (dropdown menu)
- Has loan? * (dropdown menu)
- Status * (dropdown menu with value Active)

At the bottom right of the form, there is a green "Save" button and a "Close" button.

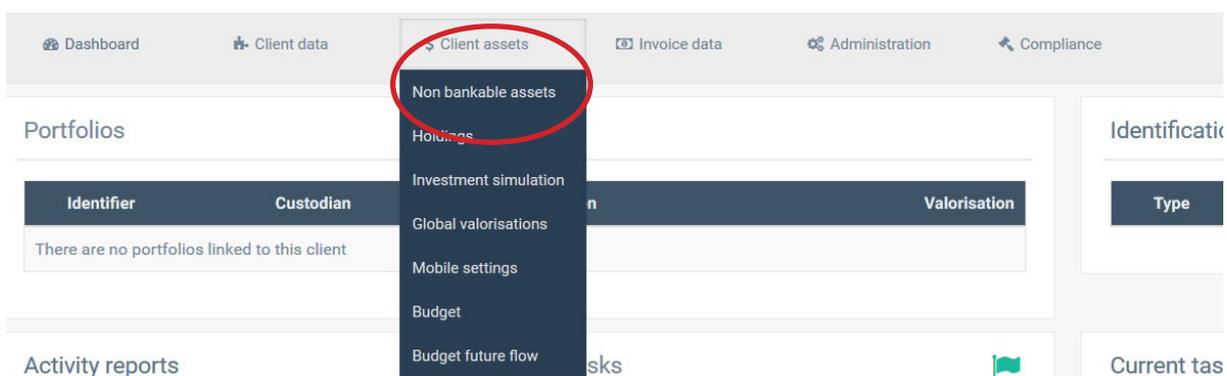
6. Once saved, complete the other tabs if needed and "Close" when you are done.
 - Planning
 - Insurance
 - Income & Charge
 - Valorization
 - Documents

The screenshot shows the "Non bankable asset" form in the "Edition of a non-bankable asset" view. The form has a close button (x) in the top right corner. The tabs are: Details, Planning, Insurance, Income and charges, Valorisation, and Documents. The "Details" tab is currently selected. A green "Add" button is located at the bottom right. Below the tabs, there is a table with the following columns: Description, Used by, From, and To. The table is currently empty, with the text "There are no datas available" displayed below it.

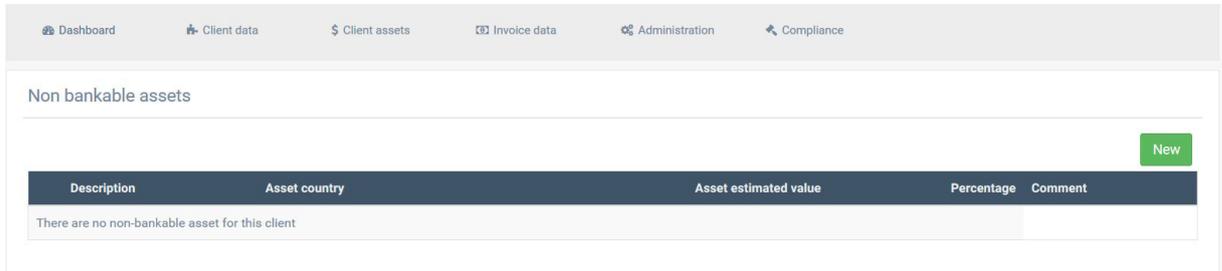
- To Add / Remove the non-bankable asset to the "Client".
Through the "Business Relation" dashboard, click on "clients" in the navigation menu.



- Click on the green magnifying glass, which is on the left of the client name you want to assign the asset to. You will be redirected to the client dashboard.
- Click on "Client Assets" in the client navigation menu and select "Non-bankable assets".



10. Click on "New", which is on the top right of the list.



11. Fill in the required fields and click on "Save" and "Close" to finish.

- Non bankable asset: select the asset you have just created.
- Percentage: it has to be 0 and 100%. It represents how much of the asset the client owns.
- Comment
- Status: Select "Active".

Non bankable asset ×

Non bankable asset *

Percentage *

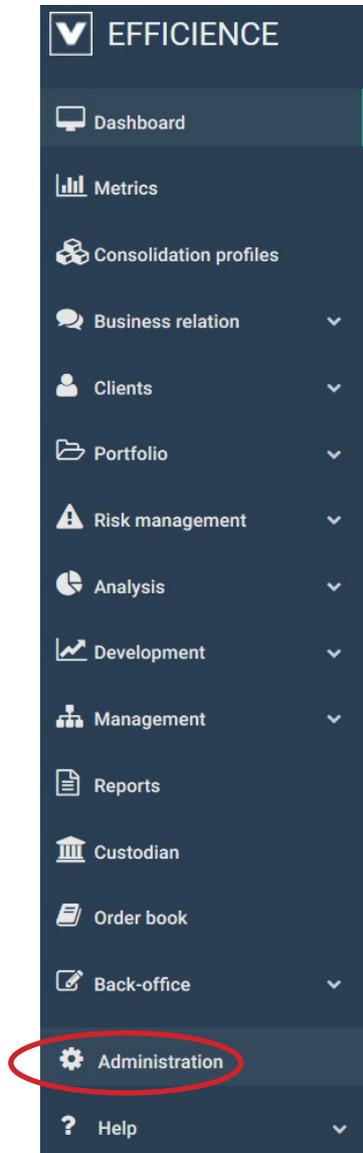
Comment *

Status *

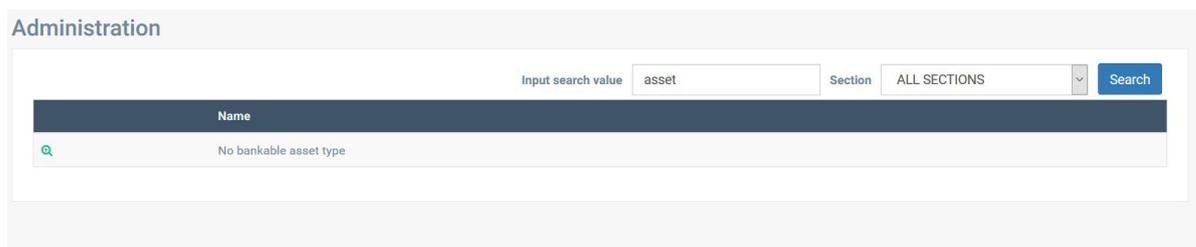
Save

Close

12. To add / edit asset type, and to set the parameters of the non-bankable asset.
 - a. Click on "Administration" in the main menu of the application.



- b. Use the keyword "Asset" (be careful, the keyword may change according to the language of the program you have set).



- c. Click on the green magnifying glass to reach the asset type list.
- d. Edit if you want to see the details of a non-bankable asset type or click on "New" to create a new one.

Non bankable asset type list

Show inactive?

[New](#)

	Name	Status
		Active
	Art collection	Active
	Boat	Active
	Castle	Active
	horses	Active
	PE	Active
	Plane	Active
	Private Debt	Active
	Private Equity	Active
	Real Estate	Active
	Real estate	Active
	Winery	Active

- e. In the "Non-bankable asset details", below the "transaction type list", you can set up all possible type of transaction for this asset (e.g. renting, fees, etc).

General information

French name	<input type="text" value="Bateau"/>
English name	<input type="text" value="Boat"/>
Spanish name	<input type="text"/>
German name	<input type="text"/>
Italian name	<input type="text"/>
Status	<input type="text" value="Actif"/>

[Cancel](#) [Apply](#)

Transaction type list

[Add](#)

	French name	English name	
	Location du bateau	Boat location	✗
	Frais d'équipage	Crew fees	✗
	Assurance	Insurance	✗
	Frais de port	Port fees	✗
	Revision / Remise en état	Revision / Reparation	✗